Full Disclosure Policy Posting Template (Province / City / Municipality)

Use this cover sheet and checklist for each posting on the LGU bulletin board and website. List each document, the period it covers and where it is posted.

LGU details

LGU		PSGC	
Website URL for FDP postings		Bulletin board location	
Responsible office		Date of posting	

Documents posted (MC 2010-83 as amended)

Document	Period covered	Date posted	Bulletin board	Website link	FDP Portal
Annual Budget Report					
Quarterly Statement of Cash Flows					
Statement of Receipts and Expenditures					
Trust Fund (PDAF) Utilization					
Special Education Fund Utilization					
20% Component of the IRA/NTA Utilization					
Annual GAD Accomplishment Report					
Statement of Debt Service					
Annual Procurement Plan or Procurement List					
Items to Bid					
Bid Results on Civil Works, Goods and Services					
Abstract of Bids as Calculated					

Certification

I certify that the documents listed above were posted on the dates shown. Name / position / signature:

_____

Right of reply

Questions or corrections may be sent to the responsible office above. The LGU will post its response beside the document.

Legal basis (verify the latest version)

• DILG Memorandum Circular No. 2010-83, "Full Disclosure of Local Budget and Finances, and Bids and Public Offerings", as amended by MC No. 2011-134. https://region12.dilg.gov.ph/issuances/amending-dilg-memorandum-circular-no-2010-083-series-2010-titled-full-disclosure-local-budget-and-finances-and

• 1987 Constitution, Art. III Sec. 7 (right to information on matters of public concern) and Art. II Sec. 28 (full public disclosure). https://www.officialgazette.gov.ph/constitutions/1987-constitution/

• Republic Act No. 12009, New Government Procurement Act (signed July 20, 2024; effective Aug 13, 2024), incl. Sec. 43 on observers from COA, private groups and CSOs. https://lawphil.net/statutes/repacts/ra2024/ra_12009_2024.html

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